

How to Print the Candidate Handbook

NOTE: PDF print options may vary depending on the browser type and version available to you.

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Google Chrome

1. Click on the website link to open the handbook.
2. In the upper right-hand side of the browser page, click the printer icon.



3. The “Print” window will populate.
 4. From the “Print” window:
 - a. Select your “Destination” (printer).
- A screenshot of the 'Destination' dropdown menu in the Google Chrome print dialog. It shows 'Xerox Phaser 5550' selected.
- b. From the “Pages” drop-down, select All.
- A screenshot of the 'Pages' dropdown menu in the Google Chrome print dialog. It shows 'All' selected.
- c. Click **Print** at the bottom of the window.
- A screenshot of the 'Print' button in the Google Chrome print dialog, which is blue and labeled 'Print'.
- ### Microsoft Edge
1. Click on the website link to open the handbook.
 2. In the upper right-hand side of the browser page, click the printer icon.
- A screenshot of the Microsoft Edge browser's toolbar. It includes icons for refresh, search, download, and a printer. The printer icon is highlighted with a red box.
3. The “Print” window will populate.
 4. From the “Print” window:
 - a. Select your printer.
- A screenshot of the 'Printer' dropdown menu in the Microsoft Edge print dialog. It shows 'Xerox Phaser 5550' selected.

- b. In the “Layout” section, will default to the proper layout for the style of handbook you are printing.
- c. In the “Pages” section, select the “All” radio button.

Pages

All

Odd pages only

Even pages only

e.g. 1-5, 8, 11-13

- d. Click **Print** at the bottom of the window.

Print

Mozilla Firefox

1. Click on the website link to open the handbook.
2. In the upper right-hand side of the browser page, click the printer icon.



5. The “Print” window will populate.
6. From the “Print” window:

- a. Select your “Destination” (printer).

Destination

Xerox Phaser 5550

- b. From the “Pages” drop-down, select **All**.

Pages

All

- c. Click **Print** at the bottom of the window.

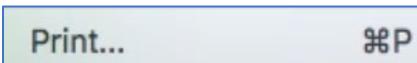
Print

Safari

1. Click on the website link to open the handbook.
2. On the upper left-hand side of the screen, click **File**.



3. Click **Print** at the bottom of the drop-down list.



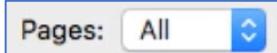
4. The “Print” window will populate.

5. From the “Print” window:

- a. Select your printer.



- b. From the “Pages” drop-down, select **All**.



- c. Click **Print** at the bottom of the window.

