



How to Renew Your Nurse Aide Registration



How to Renew Your Nurse Aide Registration

Step 1 – Select Renewal Button

STEP 1

Select “Renewal” button for your registration on the Registry page

The screenshot displays the CNA365 Registry interface. On the left is a navigation menu with the following items: Dashboard, Application, Exam Schedule, Grievance Form, Manage Profile, Help, and Registry (highlighted in blue). The main content area is titled "Registration" and shows a registration card for registration number 1291948110855947548. The status is "InActive" with a clock icon. The issued date is 25/12/2021 and the expiry date is 25/12/2023. At the bottom of the card are two buttons: "View Registration" and "Renewal". A red arrow points to the "Renewal" button.

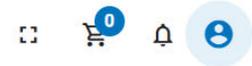
You will receive a series of automated renewal reminder emails from CNA365®
(60, 30, 14, and 7 days before your registration expiration date)

How to Renew Your Nurse Aide Registration

Step 2 – Complete Renewal Application

STEP 2

Click on each section to enter the required information and upload any supporting documentation as prompted



- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Registry**

Certificate Renewal Form

Home / Registration / Renewal Registration Form

Cancel Save as Draft Add to Cart

South Carolina Nurse Aide Registry Renewal



SECTION 1 PERSONAL INFORMATION VERIFICATION

Click each section to complete application

Section name turns green after completion

SECTION 2 EMPLOYMENT HISTORY AFFIDAVIT

The Nurse Aide Registry Renewal Form is used to confirm your nurse aide employment history to maintain your eligibility to work in certain federally certified facilities. Federal and state regulations require that in the past 24 months you have performed nursing or nursing-related services for pay for at least 8 hours, under the supervision of an RN or LPN.

EMPLOYMENT HISTORY AFFIDAVIT

I have been employed for pay, providing nursing-related duties for at least 8 consecutive hours during the 24 months before my registration expiration date. I understand that I am responsible for making sure that this information is correct. I understand that any information I give that is not true may jeopardize my certification status as a Nurse Aide, and I could be prosecuted by the State of South Carolina.

I attest to the above stated Employment History Affidavit

This field is required

Application Progress

- PERSONAL INFORMATION VERIFICATION
- EMPLOYMENT HISTORY AFFIDAVIT

How to Renew Your Nurse Aide Registration

Step 3 – Submit Application

STEP 3

When you have completed all sections, click on the “Add to Cart” button



Certificate Renewal Form Cancel Save as Draft Add to Cart

Home / Registration / Renewal Registration Form

South Carolina Nurse Aide Registry Renewal

SECTION 1 PERSONAL INFORMATION VERIFICATION

SECTION 2 EMPLOYMENT HISTORY AFFIDAVIT

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Application Progress

- PERSONAL INFORMATION VERIFICATION
- EMPLOYMENT HISTORY AFFIDAVIT

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Step 4 – Enter Payment Information in Shopping Cart

STEP 4

Select payment method:

1. If you have a voucher, enter the voucher code and click the “Apply Code” link
2. If you are paying with a credit/debit card, enter you card information and select “Save Card”
3. If you are paying with ACH (electronic check), enter your bank information

Payment
Home / Exam Schedule / Register For Exam / Payment

Saved Cards ▼

Add Card ▲

Credits/Debit Cards

Enter Card Number

Enter Card Name

YYYY/MM

CVV

Cancel Save Card

ACH ▼

Payment Summary

Renewal Fee \$35 🗑️

Enter the promo code Apply Code

Total \$35

How to Renew Your Nurse Aide Registration

Step 5 – Make Payment

STEP 5

If you are paying for your exam(s) by credit/debit card, in the shopping cart checkout:

1. Select the saved card you want to use for payment
2. Enter the CVV code for security purposes
3. Select the “Pay” button

Payment
Home / Exam Schedule / Register For Exam / Payment

Saved Cards ^

	Name on card	Expires on
<input checked="" type="radio"/> xxxx xxxx xxxx 1111 visa	Phani Varna	01/2026

Enter CVV(?):

CVV 2 Pay Delete

Add Card ∨

ACH ∨

Payment Summary

Renewal Fee \$35 🗑

Enter the promo code Apply Code

Total \$35

How to Renew Your Nurse Aide Registration

Viewing Your Registry Card

Credentia
CNA365®

- Dashboard
- Application
- Exam Schedule
- Grievance Form
- Manage Profile
- Registry**

Registration
Home / Registration

Registration Requests

Registration No: 20049323

Status
SC

10th February, 2022 / 1:40 PM

Issued Date Expiry Date
02/08/2022 02/12/2022

[View Registration](#) [Renewal](#)

Click "View Registration" button



View Registration [Download](#)

Home / Registration / View Registration

THE STATE OF SOUTH CAROLINA
NURSE AIDE REGISTRY

Certifies that

Larissa Simmonds

has successfully completed the required competency evaluation program for nurse aide certification in Long Term Care and is listed on the Nurse Aide Registry in the State of South Carolina.

Certificate Number: 20049323

PRIVILEGED SINCE DATE: 02/08/2022 **EXPIRATION DATE: 02/12/2022**

Charlene Antler, RN

Download an electronic copy (PDF) of your Registry Card